

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

**July 17, 2003
MINUTES**

The one hundred and forty-first meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Co-Chair Neil Cullen called the meeting to order at 1:15 p.m.

Members attending the meeting were: George Badgon, Merrill Buck, April Chan, Dennis Chuck, Neil Cullen, Ray Davis, Mark Duino, Gene Gonzolo, Corinne Goodrich, John Lisenko, Jon Lynch, Rick Mao, Parviz Mokhtari, Van Ocampo, Larry Patterson, and Mo Sharma.

Others attending the meeting were: Joe Hurley (Transportation Authority), Kenneth Folan (MTC), Jim Bigelow (CMAQ), Pat Dixon (Transportation Authority Citizens Advisory Committee), Richard Napier (C/CAG Executive Director), Zachary Chop (Caltrans), Duncan Jones (Atherton), Walter Martone (C/CAG), Sandy Wong (C/CAG), David Nelson (Alliance), and Brian Lee (San Mateo County Public Works).

Absent from the meeting were: Kent Dewell, Craig Ewing, Howard Goode, Geoff Kline, Meg Monroe, Ruben Niño, and Marc Roddin,

1. Public comment on items not on the Agenda

None.

2. Issues from the last C/CAG and CMAQ meetings

- There was no C/CAG Board meeting in July.
- The last CMAQ meeting discussed the Housing Policies/Programs as they are in their very early stage.
- The Bicycle/Pedestrian Advisory Committee (BPAC) decided that it will not function as the bicycle committee for local jurisdictions as required for funding recommendations for federal funds and as recommended by the Grand Jury report. The BPAC felt that it would be a conflict of interest for it to function both as the countywide bicycle committee to approve funding recommendations as well as the local bicycle committee to recommend funding decisions for approval. The TAC requested that this matter be discussed further.

3. Approval of the Minutes from June 19, 2003 meeting

It was noted that Sandy Wong also attended the meeting.

Motion: To approve the minutes as corrected. Unanimous.

4. Measure A Reauthorization language to define local allocation expenditures

- This item was requested because a survey of voters indicated that they would like to see “Performance Objectives” of the Measure A Program specifically dealing with the share of funding that is allocated to the local jurisdictions. If objectives were set, then we would be able to evaluate if the subcategories of types of projects are meeting the objectives of the Measure.
- There was general consensus that assigning a specific percentage to the amount of funds going to local jurisdictions was premature at this time.
- A subcommittee composed of Geoffrey Kline, Joseph Hurley, Neil Cullen, Larry Patterson, Parviz Mokhtari, Richard Mao, Van Ocampo, and Sandy Wong developed the recommendations that were included in the TAC packet.
- The recommendation is to assign specific categories for the use of the local share of the reauthorized Measure A program to provide a level of specificity that is being requested by the voters, but to also maintain a level of flexibility for local jurisdictions to use the money to best serve the needs of each jurisdiction.
- These recommendations could be used by the Transportation Authority in further polling to determine if it improves voter response to the Measure.
- The subcommittee attempted to address a number of goals through these recommendations because each jurisdiction may have a different goal for using the funds.
- The recommendations will continue to be refined further as they are reviewed by various other groups. The TAC will have additional opportunities to make changes.

By consensus the TAC agreed to submit these recommendations to the CMAQ Committee and other groups for review and feedback.

5. Measure A Reauthorization Projects/Programs Submittals

- The “Measure A Initial Submission by Cities and County” list distributed during the meeting was an unprocessed list, it is strictly a compilation of all the

submittals received so far. It does not include projects from the Joint Powers Board (CalTrain) and Caltrans.

- The group was concerned that since the list included highway projects with large dollar amounts as well as much smaller scale local projects such as a left turn pocket or paving projects, it would be very difficult to evaluate the relative priority of diverse projects.
- Some were concerned that jurisdictions submitted projects that did not meet the specified criteria, while other jurisdictions submitted only projects that met the criteria. Although the general direction has been that when in doubt, submit them.
- One request was that even if a project does not meet the criteria, keep it on the list with lower priority instead of dropping it out completely. Because that project may consume the entire city's available funding for several years if it must be paid for by the city alone, particularly for small cities.
- It was understood that the final ratio of transit, highway, local streets and road components of the Program will be a political decision.
- It was understood that prior to putting the Measure on the ballot, it must first be sent to all the cities and the county for approval by these boards.
- One suggestion was to include those projects in the current Strategic Plan that are "not fundable" into the Measure Reauthorization.
- Another suggestion was to include only those projects with enough impetus to move forward to be built, and not include projects (that may be worthwhile) that will end up not using the money for 20 years.
- There needs to be some deadlines for the submission of the balance of the projects. The cities should be asked to rank their individual submissions.
- Concern was expressed that once a list is publicly available, it will be perceived as the final list, even if it was only intended as a draft.
- The TAC will be asked to provide input in the evaluation of roadway projects. The TAC has asked that directions from C/CAG and TA be provided for the TAC to provide such evaluation.
- The following process was suggested:
 - Get the complete list of projects together
 - Put the projects in to categories and total the dollars in each category.
 - Use the political process to determine the amount of money that should be assigned to each category.

- Let the TAC prioritize the projects within each category and within the assigned total funds for each category.
- It was noted that the final list should total more funds than are anticipated because some projects will not get built.
- It was noted that the funding identified for each project on the list does not consider any local matching funds.
- Staff was requested to bring back a recommended process for TAC involvement in the review of projects.

6. Recommendations to contract for the ITS study

Motion: To approve the selection of DKS Associates as the consultant to develop the Intelligent Transportation System (ITS) Strategic Plan. Unanimous.

7. Items of interest/new business

- Richard Napier announced that the \$4.5 million needed for the Ralston Ave. Interchange project was successfully sought from the CTC. TAC members commended Richard for this effort. In addition, hard work from the staff of Redwood City and Belmont involved in this project were also appreciated.
- Richard Napier stated that the state transportation fund for the next two cycles looks very bleak. At this moment, the state budget issue has caused a big problem for transportation projects. He would like to make it a standing agenda item in the future to provide updates on transportation funding topics.

Meeting was adjourned at 2:40 p.m.